

**Conference Call Minutes**  
**ACRL Distance Learning Session Instruction Committee**  
**September 21, 2005 11:00 a.m. EST**

- I. **Minutes:** Carol took the meeting minutes.
- II. **Roster:** Ramona Islam; Rob Morrison (call host); Michele Behr; Stephanie Buck; E. Carol Dales; Alain Dussert; Holly Heller-Ross; Samantha S. Hines; Dan Lawrence; Lisa Vassady; Julie P. Wolf  
Alice Daugherty had planned to participate but is recovering from injuries received in a traffic accident.
- III. **New Members:** Ramona facilitated the introduction of new and continuing members. Ramona noted that she had sent out as an attachment the ACRL Instruction Committee Goals. For the benefit of new members, she reviewed the mission of the Instruction Committee. Activities supporting each of the Goals were then reviewed:

**Charge I:** Darby and Dan are continuing to work on a web guide to library instruction resources for distance learners.

**Charge II:**

1. 4 DLS/Instruction committee members will present findings from survey at the 2006 OCLS Conference in Savannah GA. Dan is winner of the annual OCLS Scholarship (registration and travel costs) for new librarians for his paper "Blackboard on a Shoestring".
2. Pat, Julie and Beth are continuing to work on the Best Practices in DL Instruction list and bibliography.

**Charge / Goal III:**

1. The completed ARL SPEC Survey on Collaboration Kit was published in August, 2005.
2. Possible new project: ACRL-ILAC (Information Literacy Advisory Committee), was considering including a representative from our committee on its committee. Ramona explained that they hope to link the ACRL standards to each discipline and cited as an example an inquiry into how to link librarians with the Modern Language Association. Ramona was previously DLS representative, and Beth Dupuis was her contact. Committee members were asked to consider participating. Update: ILAC selected a small group, not including our committee at this point in the process.

**Charge IV:**

1. SPEC survey kit bibliography(see Charge III, above)  
The link has been sent to web committee, but not yet posted on ARL website (it had been posted at <http://caspien.switchinc.org/~distlearn/instruction/DILcollabBibliog.pdf> by the time minutes were compiled)
2. Dan recently suggested a bibliography on the ongoing ETS – ICT Library Assessment This project is not yet underway; Holly suggested it would fit into the web guide in Charge I.  
Carol and Holly discussed need for DL involvement in the ICT testing process. Carol will discuss with her colleague who conducted testing at CSUDH, confer with Ilene Rockman and report back.

**Charge V:**

Ramona said she hasn't exactly coordinated instruction-related activities in ALA/ ACRL, but rather has done outreach by participating in a discussion panel hosted by LIRT at an ALA annual conference and spoke to CLIP (ACRL Committee).

**Charge VI:**

Activities similar to those in **V above**; Jonathan Potter talked about issues raised by our survey at ACRL in April '05, Ramona Islam sat in on an IS Emerging Technologies in Instruction Committee meeting.

**IV. Progress Report on Projects / Additional Participants**

- a. Dan and Darby have already reported on their web page linking to information literacy-related instruction materials for distance learning although they have just begun working on it.
- b. Julie has emailed to Beth the bibliographies she did for LOEX on collaboration. They are currently discussing what criteria should be used for inclusion in best practices: scholarship, bibliographies, etc. Ramona suggested referring to ACRL Best Practices, even those not directly related to distance learning. She reminded them that the product doesn't necessarily have to be a bibliography; it could simply list criteria for best practices.

Julie observed that the current web address leads to older articles and asked whether the project should include historical articles. Ramona recommended focusing less on bibliography and more on finding criteria and listing sources for them.

- c. Status is uncertain as Rita has resigned. Ramona asked for volunteers.
- d. Ramona has submitted bibliography to be posted on our DLS / Instruction website.
- e. Agenda addition: ETS-ICT tests (Information and Communication Technology Literacy)

Carol and Holly will investigate technical competencies that have been added to information competence requirements in the test, including those taught outside libraries. Discussion ensued, with general agreement that poor test results are not necessarily bad as they may reveal where institutions need to add resources. Ramona commented that students aren't learning the ICT skills in high school, and poor results might cause such skills to be taken more seriously at that level. e.g: creating graphs and charts.

Discussion of tasks: Best Practices for web based instruction is current. Lisa will assist with a. (web page) and Alice will be asked to work on b. (best practices).

Ramona adjourned at 11:45 a.m., reminding us to look forward to ALA Midwinter in San Antonio.