

ACRL Distance Learning Section Instruction Committee
Agenda: Conference Call, Tuesday, January 11, 2005

- I. Minutes [Ramona will take the minutes.](#)
- II. Roster [Pat, Jonathan, David, Michele B., Beth, Dan. Robin & Rita got locked out of the call.](#)
- III. Term renewal [Those requesting renewals responded already, including Kate Manuel, Patrick Mahoney, and Darby Syrkin. No new responses.](#)
- IV. Instruction Committee Mission and Project Brainstorming
 - a. To assist Section members in developing instructional materials for distance learners by facilitating access to appropriate websites, tutorials, and information literacy-related information.
 - i. [Create a web page that links to resources like PRIMO, MERLOT and Loex, etc.](#)
 - b. To gather and disseminate information on "best practices" in providing instruction for distance learners.
 - i. [Our SPEC Survey](#)
 - ii. [Update and develop "Best Practices For Library Instruction" document that's already on the Committee's Web page.](#)
 - iii. [Select relevant papers from the "11th Off-Campus Library Services Conference Report" to create a bibliography on this topic. Pat and Beth will work on this.](#)
 - c. To develop models on collaborating with faculty to integrate library services into distance-delivered courses.
 - i. [Our SPEC Survey](#)
 - ii. [After our Survey project is finished, we can revisit the "Guidelines for Web-based Distance Learning" Guide that is already on our Committee's Web page.](#)
 - d. To compile for Section members a list of resources and issues on computer literacy and the information-seeking behavior of distance learners.
 - i. [Our SPEC Survey bibliography](#)
 - ii. [Keep tabs on the Educational Testing Service's newly developed standardized test which measures the computer savvy and information literacy of college students.](#)
 - iii. [After we have finished the SPEC survey project, we can compile a bibliography on this topic.](#)
 - e. To coordinate the Section's library instruction-related activities within ALA/ACRL.
 - i. [Michele B. is serving on the DLS Division Program Planning Committee, and it's likely that we'll be able to share the results of our survey by presenting them at a conference.](#)
 - f. To collaborate with the Instruction Section, LIRT and other appropriate ALA/ACRL units in activities related to instruction in the distance learning environment.
 - i. [We've begun to touch on this \(at previous conferences, members have met with the IS Div. Emerging Technologies in Instruction Committee and spoke on LIRT discussion panel, etc.\)](#)
 - ii. [Jonathan has proposed a round table session for the ACRL conference in April to discuss librarian-faculty collaboration for DL and our SPEC survey.](#)
- V. **SPEC Survey final version to be distributed after Midwinter Meeting.**
 - a. [Beta Version is at <http://dev.arl.org:591/distinfo/> All agreed they were happy with the outcome. Jonathan asked about the SPEC schedule: Here it is:](#)
 - i. [After Midwinter, the survey will stay up for approximately one month. 123 members are asked to respond; normal return rate is 50-75.](#)
 - ii. [In the Spring, we will close the survey and data will be exported to Excel, SPSS, and Word.](#)
 - iii. [Copies of the files will be mailed to the committee and we will negotiate a time when Lee Anne can expect a draft.](#)
 - iv. [In the Spring and early Summer, the Committee will work on the data summary, etc.](#)
 - v. [Beginning in June, SPEC Kits are published one per month until the end of the year. When ours is published will depend on where we are in the data completion and submission sequence.](#)

- VI. 12th Off-Campus Library Services Conference All present agreed that we should pursue this. Pat is on the program-planning committee for this conference. While he cannot guarantee we'll make the cut, he is more than willing to help us format our proposal. Our idea to craft a proposal will be a topic of focus at our midwinter all-committees meeting.
 - a. April 26-28, 2006 in Savannah, Georgia
 - b. Proposal for presentation of a paper (Our SPEC Survey?)
 - i. Proposals due by March 22, 2005
 - ii. Call for participation in WebCT under "Conferences" icon.
 - iii. Interest level

- VII. ALA Midwinter Attendance Plans Of those present for the conference call, Pat, Michele, Ramona, David, Dan, and Beth plan to attend the meeting in Boston.

- VIII. WebCT Usage This tool has very low usage among the committee. However, all present opted to keep using WebCT to archive committee agendas, meeting minutes, projects, etc.